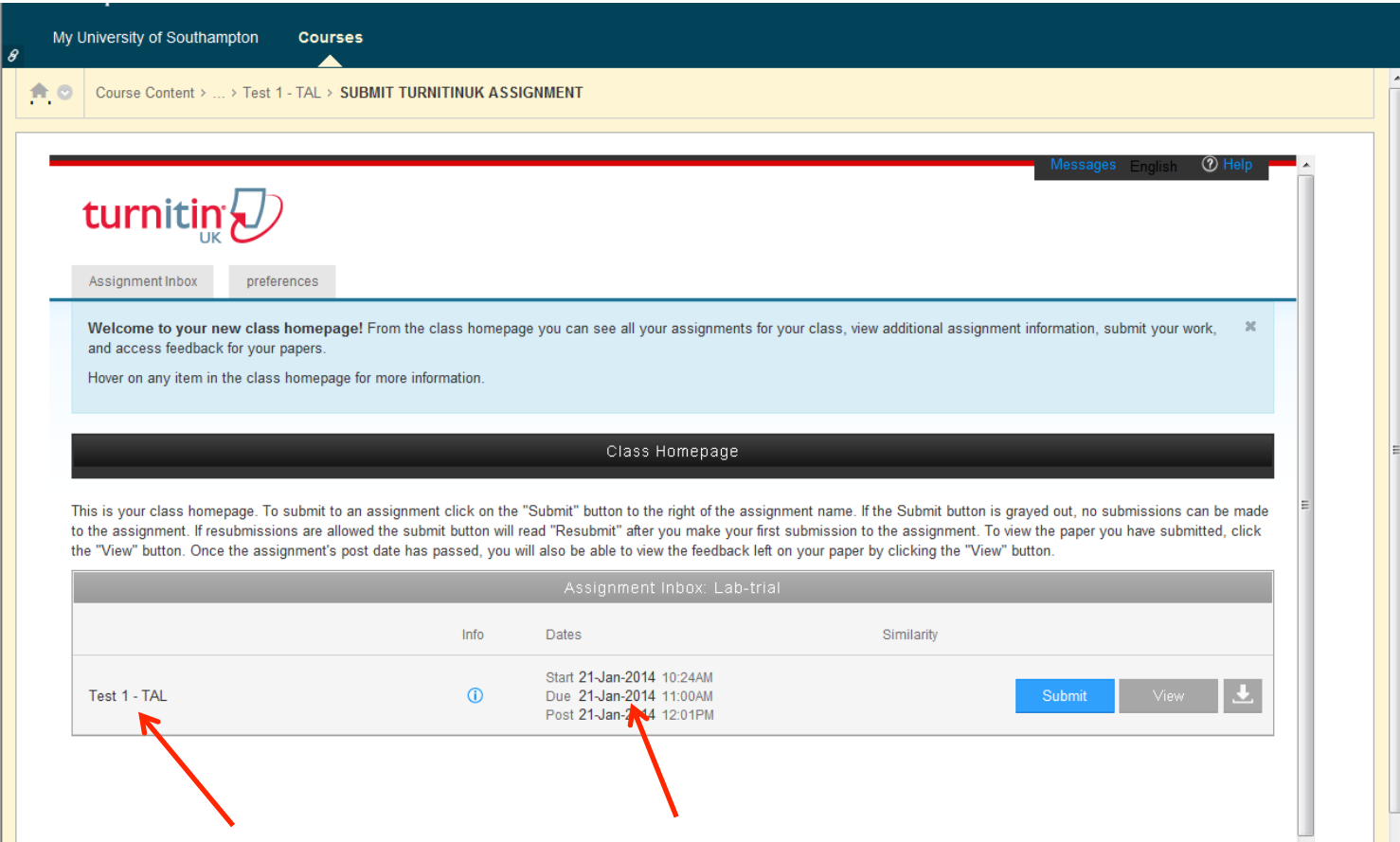## Turnitin instructions for Student Use

1. *Access the associated module course page on blackboard that relates to the work you are submitting.*
2. *Depending on whether you want to submit an L4 or L5 practical report, access the appropriate subfolder in the Practical Chemistry section.*
3. *Select the folder for the practical that you want to submit.*
4. *Click "**View/complete**" which should have the turnit symbol next to it.*
5. *You will be directed to the Turnitin home page for the individual practical. Below is an example of what this homepage will look like when accessed.*

The practical title

IMPORTANT: Ignore these dates and base your submission (deadline date) on the policy announced by the labs.

The homepage for the practical will confirm the practical title – **ignore the dates listed here and base your submission (deadline date) on the policy announced by the labs.**

6.   Click the "**Submit"** button on the turnitin homepage.
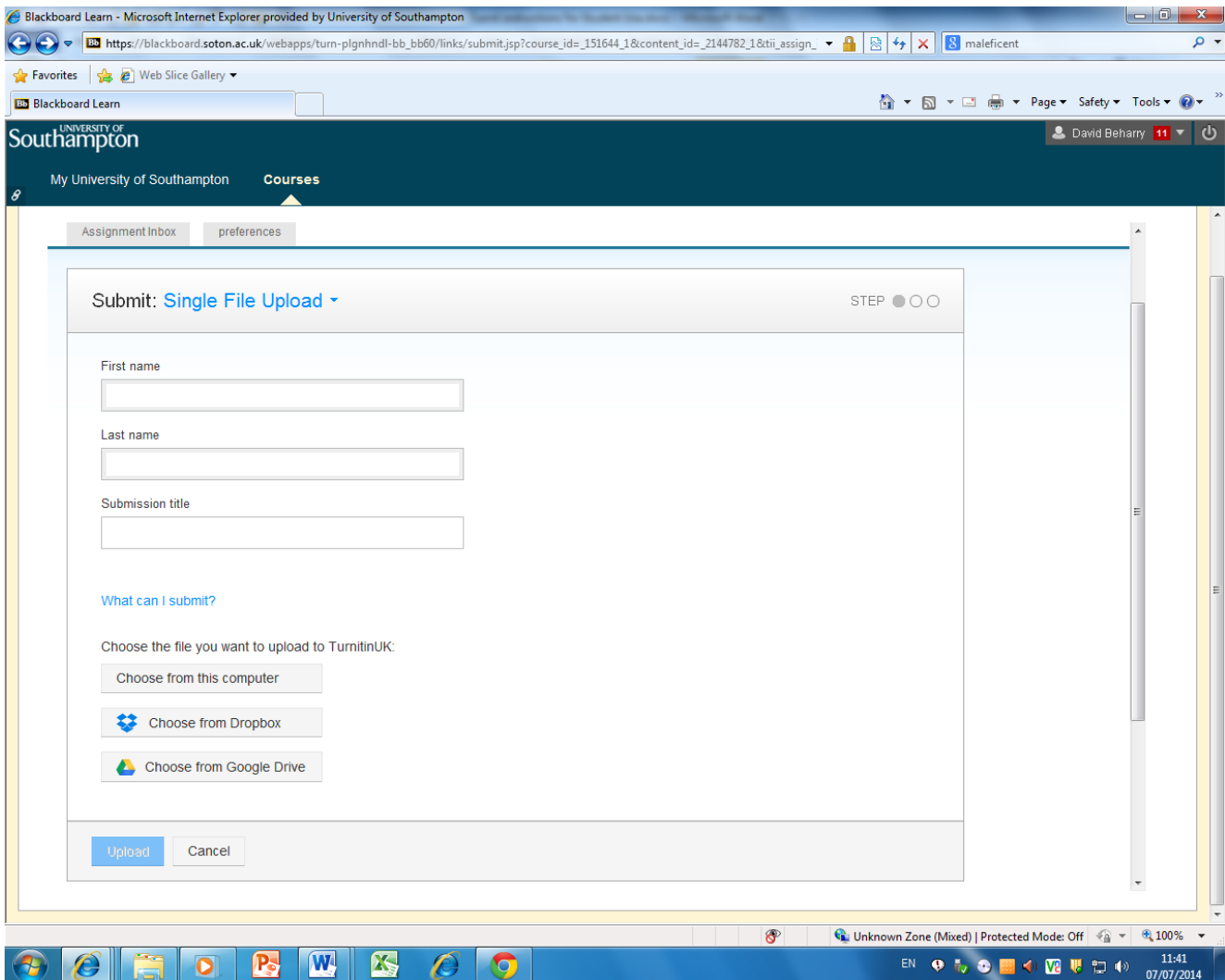
7. On this page, enter your name and the title of the practical.
8. Select the source of the file, then click "**Upload"**.
9. You will be shown a preview of your lab report and asked to confirm submission. Once submitted, you will receive a confirmation email which will be sent to your university email address.
10. Once your work has been graded you can view your feedback by following steps 1. to 5 and clicking "**View**" instead of "**Submit**".